

MINUTES

Mary E. Theler Community Center Board of Directors' Regular Meeting February 13, 2007

Board: Greg Oldham, Jim Clark, Linnie Griffin, Dave Kinnee, Mary Swoboda

Staff: Anne Whitman

Community: Lee Swoboda, Barb Clark, Steve Van Denver

CALL MEETING TO ORDER/INTRODUCTIONS

Greg called the meeting to order at 3:45 pm.

APPROVE MEETING MINUTES

MOTION: Jim moved to accept the January 11 meeting minutes and the February 13 special meeting minutes. The motion was seconded and approved.

OPERATIONS/FACILITIES REPORT

A package from the Environmental Protection Agency arrived recently, addressed to Hood Canal Watershed Project Center. The Board authorized Anne to return the package and request the EPA to remove all references to HCWPC and send all future correspondence to Theler Center.

Theler has a new parttime employee through a grant from ESD 113.

COMMITTEE REPORTS

Audit Committee

Over the past several weeks Steve Van Denver and Arnold Rolfsrud have been auditing Theler's financial records. Steve reported preliminary findings to the Board and there was discussion. Their report is not yet complete so action was deferred until the final report is submitted.

Theler endowment

Bruce Landram is out of town. The report was tabled until Bruce returns.

Fund-raising

Linnie and Anne have prepared a yearly calendar of Theler events.

A dinner/auction fundraiser for Theler Center will be Saturday, March 3. The menu includes food from around the Pacific Rim – Hawaii, Philippines, Japan, Korea, etc. There will be mixer games and entertainment. Included as auction items will be two juicy parts for the upcoming mystery dinner.

The March 24 mystery dinner revolves around the "Murder of the Great Chef," with a 1940s theme. There will also be a silent "fund-an-item" auction.

A volunteer appreciation luncheon is planned for April 27.

The Wetlands Walk will be Saturday, May 12.

Business Plan

Lee presented the 3.1 Demographics and 3.2 Market Profile sections of the Business Plan.

MOTION: Linnie moved to accept Section 3.1 and Section 3.2 of the Business Plan. The motion was adopted after discussion.

In order to have a thorough discussion of the Governance/Business Model of the Business Plan, the Board authorized Lee to set a date for a workstudy once he has finalized the governance, risk management and financial sections.

Grants

Theler Center's grant targets for 2007 include government and private foundation grants.

NEW BUSINESS

Eagle Scout Project

Mark Case informed the Board of his Eagle Scout project to outfit Theler Center with emergency supplies for 35 people for 3 days. His first step is to get funds and supplies. The project is estimated to take about 4 months to complete. The Board thanked Mark for his efforts.

Significant Board Goals for 2007

There was lengthy discussion on this year's goals. It was decided some were ongoing goals and the Board asked Lee to condense the goals.

News Release

The Board authorized Mary, Anne and Barb to work on finalizing a news release announcing the departure of Randy Neatherlin and the two new Board members.

ADJOURNMENT

The meeting was adjourned at 5:39 pm.

The next regular Board of Directors' meeting will be Tuesday, March 13 at 3:30 pm.

Thank you to the volunteers of Theler Center who attended this meeting: Barb Clark and Lee Swoboda.

Submitted by Mary Swoboda, secretary. Approved by Theler BOD 3/13/2007.